Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings
  - (a) In excess of £500,000
- (b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000) whether relating to revenue expenditure/savings or capital expenditure
  - (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

### **Private meetings**

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

- 1. Information relating to any individual.
- 2. Information which is likely to reveal the identity of an individual.
- 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- 4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
- 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please contact the Monitoring Officer who is Gavin Milnthorpe, Town Hall, Main Road, Romford. RM1 3BD, or email <a href="mailto:gavin.milnthorpe@havering.gov.uk">gavin.milnthorpe@havering.gov.uk</a>

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Children in Care Sufficiency Strategy Cabinet will be asked to agree the Children in Care Sufficiency Strategy	Cabinet	May		Simon Brown Commissioner and Project Manager simon.brown@havering.gov.uk	
Joining Pseudo-Dynamic Purchasing System for Children's Care Placements Seeking cabinet approval for Havering to join Newham Pseudo- Dynamic Purchasing System for Children's Care Placements.	Cabinet	May		Labibun Nessa  Labibun.Nessa@havering.gov.uk	
Wifinity - Wi-Fi as a Service To award a contract to Wifinity to provide internet connectivity and wifi across council buildings as a service for use by staff and members of the public.	Strategic Director, Resources	Not before May		Gayle Kipling ICT Programme Manager gayle.kipling@havering.gov.uk	27. Wifinity_KDR v1
Children's Social Care Yearly	Director Children's	Not before		Laura Wheatley	26. Key-Open-

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Uplift - Direct Payments Approval to implement Children's Social Care Yearly Uplift for Direct Payments	Services	May		Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	ED-Report - CSC Yearly Uplift 2025-26 - Direct Payments
Priory Road - approval of Mercury Land Holdings business case and related Facilities Agreement Priory Road development - approval of Mercury Land Holdings business case and related Facilities Agreement	Cabinet Member for Regeneration	Not before May		Mark Butler mark.butler@onesource.co.uk Tel: 01708 432947	
Award of a demolition contract for the Chippenham Road development through the Havering Wates Regeneration LLP joint venture To award the contract for demolition works for the Chippenham Road site to the Havering Wates Regeneration LLP joint venture	Strategic Director, Place	Not before May		Veronika Lebedeva @ onesource.co.uk	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Planned Prevention - Using the HSF A decision on the use of the Household Support Fund (HSF) to build resilience in communities by investing in preventative projects and infrastructure. This work sits under the Poverty Reduction strategy/Board.	Strategic Director, People	Not before May		James Hunt Head of Housing Strategy james.hunt@havering.gov.uk	
Security Operations Centre and Cyber Analyst Contract Award This report will seek the decision to award a Havering sovereign contract for the provision of a Security Operations Centre (SOC) and Cyber Analyst block hours via the Crown Commerical Services GCloud 14 Lot 3 framework.	Strategic Director, Resources	Not before May		Lauren White Strategic IT Business Mangaer lauren.white@onesource.co.uk	
Damp and Mould Policy (2025)	Cabinet	June		Ian Saxby	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Cabinet will be asked to approve the Damp & Mould policy in accordance with the Regulator's requirments.				ian.saxby@onesource.co.uk	
Chippenham Road - Proposed Making of the Planning Compulsory Purchase Order For Cabinet to agree to the proposed Compulsory Purchase Order (CPO) for Chippenham Road and delegate authority for the CPO to be made at the appropriate time	Cabinet	June		Michael Rourke Michael.Rourke2@havering.gov.uk	
Acquisition of Property in Rainham for the GLA Council Housing Acquisition Programme To secure permission for the acquisition of new build property for the Council Housing Acquisition Programme	Cabinet	June		Mark Butler mark.butler@onesource.co.uk Tel: 01708 432947	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Tobacco Harm Reduction Strategy  Approval of Tobacco Harm Reduction Strategy	Cabinet	June		Kate Ezeoke-Griffiths Senior Public Health Specialist Kate.Ezeoke-Griffiths@havering.gov.uk	
Bridge Close Regeneration - Proposed Making of the Planning Compulsory Purchase Order Cabinet will be asked to consider the Compulsory Purchase Report and delegate authority to the relevant Cabinet Member/Officers to make the compulsory purchase order for the Bridge Close regeneration scheme at the appropriate time.	Cabinet	June		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
Temporary Accommodation Placement policy (2025) Cabinet will be asked to approve the Temporary Accommodation Placement	Cabinet	June		Darren Alexander Assistant Director of Housing Demand Darren.Alexander@havering.gov.uk	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Policy (2025)					
Corporate Parenting Strategy Approval of the refreshed Corporate Parenting Strategy	Cabinet	June		Fatema Ahmed Project Manager Fatema.Ahmed@havering.gov.uk	
Street Naming and Numbering Policy A decision to approve a revised Street Naming and Numbering Policy	Cabinet	Not before June		Hayley Ayris hayley.ayris@havering.gov.uk	
The Making of Two Village Greens in Havering For Cabinet to agree to the making of two further Village Greens to protect the chosen areas from redevelopment in perpetuity	Cabinet	June		Kirsty Moller Head of Programme & Support (Housing & Property) kirsty.moller@havering.gov.uk	
Permission to Re-Procure a Sexual Health E-Service via the London Sexual Health Programme Permission to Re-Procure a	Cabinet	June		Faith Nare Commissioner and Project Manager faith.nare@havering.gov.uk	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Sexual Health E-Service via an Inter-Authority agreement (IAA) with the City Of London					
Approval to enter into the Pre- Construction Services Agreement for Chippenham Road via the Havering Wates Regeneration Joint Venture To enter into the Pre- Construction Services Agreement with the Havering Wates Regeneration joint venture to deliver pre- construction services for Chippenham Road	Cabinet Member for Regeneration	Not before June		Michael Rourke Michael.Rourke2@havering.gov.uk	
Acceptance of Additional Grant from the Greater London Authority for Regeneration Schemes Accept and allocate additional grant funding from the Greater London Authority (GLA) for regeneration projects delievering affordable housing	Strategic Director, Place	Not before June		Kirsty Moller Head of Programme & Support (Housing & Property) kirsty.moller@havering.gov.uk	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
for local people  Acceptance of Section 31 Grant for Simpler Recycling Acceptance of £1.894m capital grant funding from DEFRA for the introduction of household food waste collections in Havering.	Director of Environment	Not before June		Jacki Ager jacki.ager@havering.gov.uk	
Contract Extension for Semi – independent support service. Widecombe/Park End. Permission to award a contract extension for 18 months for the Semi- Independent Support Service Widecombe/Park End. The extension will be from 1/9/2024 - 28/2/2026. In order to avoid the need for a future waiver a procurement process will commence in December 2024 giving us sufficient time to tender, award and	Director, Starting Well	Not before June		Charles Ryan Portfolio Manager Supported Housing Charles.Ryan@havering.gov.uk	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
mobilise the new contract. This work will include completing a PIF and then working with procurement to develop a procurement plan along with the support of a Project Board to produce the key tender documents and evaluate the bids.					
Approval to initiate a procurement process via the ESPO framework for green fuel (HVO) alternative to GTL for the councils vehicle fleet. Initiate a procurement process via ESPO framework for the provision of HVO fuel for the Council's fleet.	Cabinet Member for Environment	Not before June		Simon Blake simon.blake@havering.gov.uk	
Contract Extension (Information, Advice, Guidance) 1 year contract extension for the Information, Advice, Guidance (IAG)	Strategic Director, People	Not before June		Clare Jackson Commissioner Clare.Jackson@havering.gov.uk	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
contract. This is a 5 + 2 year contract which is in the first of the contract extension periods Sep 25 - August 25 ) I would like to extend the contract for a further year - September 25 - August 26.					
Education, Health, Care Needs Advice Contract The award of a contract to a company who can deliver educational psychologist advice as part of the statutory Education, Health, Care Needs Assessment process.	Director Children's Services	Not before June		Marcus Bennett marcus.bennett@havering.gov.uk	
Award of Contract for Electrical Services Maintenance and Renewal Approval to award a contract following a procurement exercise.	Strategic Director, Place	Not before June		Mark Howard mark.howard@havering.gov.uk	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Authority to make this decision was delegated by Cabinet to the Strategic Director of Place (acting in consultation with the Lead Member for Housing, the Strategic Director of Resources and the Deputy Director of Legal & Governance) on 25/09/2024.					
Permission to award the Live Well Community Wellness & Empowerment Service Permission to award the Live Well Community Wellness & Empowerment Service Contract	Cabinet	July		Faith Nare Commissioner and Project Manager faith.nare@havering.gov.uk	
Adults Joint Commissioning Strategy Cabinet is required to sign off the Adults Joint Commissioning Strategy	Cabinet	July		Laura Neilson  Laura.neilson@havering.gov.uk	
Award of contract to re-roof the Havering Town Hall and associated works	Cabinet	July		Nicola Prandini Architectural and Design Manager nicolalorenzo.prandini@havering.gov.uk	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Authority to award a contract to re-roof the Havering Town Hall and associated works					
Active Travel Strategy Adoption Cabinet will be asked to adopt the Active Travel Strategy	Cabinet	July		Gavin Wickens Deputy Team Leader (Transport) gavin.wickens@havering.gov.uk	
Tender and award of measured term contract for planned builders works to maintain the corporate and educational estates The report seeks approval to tender and subsequently award a Measured Term Contract for planned builders works to maintain the corporate and educational estates. The contract will ensure the Council's facilities are fit for purpose, safe, and compliant with statutory requirements.	Cabinet	July		Nicola Prandini Architectural and Design Manager nicolalorenzo.prandini@havering.gov.uk	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Local Electric Vehicle Infrastructure Fund (LEVI) - Approval to undertake Procurement Approval to undertake a procurement process to appoint a Charge Point Operator to deliver Electric Vehicle Charging Points across the borough	Director of Environment	Not before July		Daniel Douglas Transport Planner daniel.douglas@havering.gov.uk Tel: 01708 433220	
Permission to award the contract for Ageing Well Community Wellness & Empowerment Service Permission to award the contract for Ageing Well Community Wellness & Empowerment Service	Strategic Director, People	Not before August		Sophie Barron Commissioner & Project Manager sophie.barron@havering.gov.uk	
Private Sector Housing Enforcement Scheme. New designations for Additional Licensing for Housing of Multiple Occupation & Selective Licensing.	Cabinet	October		Anand Punj Public Protection Manager anand.punj@havering.gov.uk	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Cabinet will be asked to approve new designations for Additional Licensing for Housing of Multiple Occupation & Selective Licensing.					
Approval to Award Dementia Support Service Contract Award Dementia Support Service Contract	Cabinet Member for Adults and Wellbeing	Not before October		Suzanne West Commissioning Manager suzanne.west@havering.gov.uk	
Permission to Award the contract for Support Services for Unpaid Carers Permission to Award the contract for Support Services for Unpaid Carers	Strategic Director, People	Not before October		Sophie Barron Commissioner & Project Manager sophie.barron@havering.gov.uk	
Permission to award the framework for Adult Social Care - Care Home, Homecare & Supported Living Placements Cabinet will be asked to approved the award of the	Cabinet	November		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
framework contract for Adult Social Care - Care Home, Homecare & Supported Living Placements					
Release of Funding to Bridge Close Regeneration LLP to Enable Acquisition of Relocation Property Release of Funding to Enable Acquisition of Relocation Property	Leader of the Council	Not before November		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
Permission to award Statutory HealthWatch Service To award the statutory Health Watch contract.	Strategic Director, People	Not before November		Michelle Purcell Commissioner, Supported Housing Michelle.purcell@havering.gov.uk	
2026/27 Council Taxbase Report Setting the council tax rates for the 2026/27 Council Taxbase Report	Cabinet	January		Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340	
Five Year Capital Programme and Strategy Report 2026/27 -	Cabinet	February		Richard Tyler Finance Strategy Manager	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
2030/31 Update on the Five-Year Capital Programme and Strategy Report 2026/27 - 2030/31				Richard.Tyler@onesource.co.uk Tel: 01708 433340	
Treasury Management Strategy Statement and annual investment strategy 2026/27 Confirmation of the Treasury Management Strategy Statement and annual investment strategy for 2026/27	Cabinet	February		Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340	
2026/27 Council Budget Report and 2026-2030 Medium Term Financial Strategy Confirmation on the 2026/27 Council Budget Report, 2026- 2030 Medium Term Financial Strategy and propose the Council Tax level for 2026-27	Cabinet	February		Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340	

What is being decided?	Who is taking the decision?	When will the decision be made?	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
HRA Business Plan Update Budget 2026/27 and Capital Programme 2026/27 - 2030/31 Confirmation of the HRA Business Plan Update Budget 2026/27 and Capital Programme 2026/27 - 2030/31	Cabinet	February		Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340	